



## HOUSE RULES

Tonquin Resources takes pride in offering accommodations meeting the highest standards of cleanliness and maintenance. If the Pilot House is not up to these high standards upon your arrival, please contact us immediately.

**Cleaning:** Usual and customary cleaning is included in your rental. If as a result of your stay the Pilot House requires extra cleaning, however, you authorize Pilot House to charge the cost of extra cleaning to credit card on file. To avoid extra cleaning charges, please place all trash and personal food items into trash bags in the kitchen, rinse dishes, put them in the dishwasher and start the dishwasher, wipe the counters, and return all furniture to its original location. Please help us keep the Pilot House clean and tidy. And please, no pets and no smoking.

**Occupancy:** Occupancy may not exceed the number of people included in your reservation, including infants and children. Occupancy also includes any and all visitors to the Pilot House during your stay, and no parties or other gatherings that exceed the occupancy limit shall be approved for overnight reservations.

**Cancellations:** For bookings cancelled 30 days or more before the start of the stay, guest receives a 100% refund. For bookings cancelled 14 to 29 days before the start of the stay, guest receives a 50% refund, and agrees to be charged the balance. For cancellations that occur less than 14 days before the start of the stay, guest agrees to pay the full cost of the stay.

**Accidents:** Minor accidents happen, but please let us know about them so we can make sure that the Pilot House is ready for the next guests. In the event of damage to or destruction of Pilot House property, you authorize us to charge your credit card up to \$250.00.

**Emergencies:** In event of any serious emergency occurring during your stay, call 9-1-1. As soon as it is safe to do so, please also call Teresa Olson, 503-468-8312, day or night.

For other applicable rules and laws, please see the Pilot House website: <https://astoriapilothouse.com>

Please confirm your reservation information and acknowledge that you have read and understand the above rules by signing and dating where indicated. Return a copy of this letter to [info@colrip.com](mailto:info@colrip.com) or mail to:

Tonquin Resources, Ltd., 13225 N. Lombard, Portland, OR 97203

Welcome to the Pilot House!

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_